

CLAY COUNTY APPRAISAL DISTRICT
101 E OMEGA P O BOX 108
HENRIETTA TX 76365

LISA MURPHY RTA, RPA
CHIEF APPRAISER

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September 24, 2025

Dear BOD Nominating Tax Units:

It is time for the tax units of Clay County to elect members to the Appraisal District's Board of Directors. As the election administrator for this process, I must notify you of the timetable, each tax unit's votes based on the 2024 tax levies, and give your tax unit the right to nominate a member or members to the board. Please see that this is passed on to your Presiding Officer-a requirement of law.

Per state law, we have seven members of the Board of Directors. There are no staggered terms so all board member positions are up for election. Your tax unit has the right to nominate, by resolution of your governing body, up to seven people. There is no requirement for you to nominate anyone if you do not want to do so. Any person living in Clay County and who has been a resident of this county for the past two years is eligible to serve. Employees of tax units other than elected officials are not eligible for board service.

The members of the current Board are not automatically nominated so if your tax unit wishes to re-nominate them, please feel free to do so or nominate anyone else that you wish.

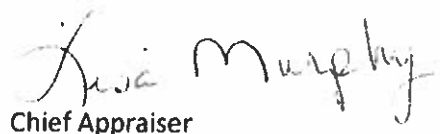
The board members who are willing to continue to serve are:

CLAY COUNTY-CHASE BROUSSARD, CITY OF HENRIETTA-BILLY CARLTON, PETROLIA CISD BOBBY ELLEDGE, CITY OF BYERES-RICHARD HARDING, HENRIETTA ISD-DEEANN LITTLEFIELD, BELLEVUE ISD-MATTHEW SHOEMAKER. MIDWAY ISD-OAT DEWEBER HAS DECIDED NOT TO SERVE ANOTHER TERM DUE TO OTHER RESPONSIBILITIES.

The nominations should be returned to me at the appraisal district address before October 15, 2025. I will prepare a ballot and return it to your tax unit. Your tax unit will then be able to cast votes for as many nominees as they wish or cast all votes for a single nominee. **The actual vote must be done by resolution of your tax unit in an open meeting between October 31 and December 15.** The resolution should be returned to me as soon as it is completed. The successful board members will be announced by December 20 and will be sworn in at the first meeting in 2026.

I have enclosed a resolution that you may use for the nominations process. If you have any questions about the elections process, feel free to contact me.

Sincerely yours,


Chief Appraiser

NOMINATION RESOLUTION

WHEREAS the Texas Property Tax Code allows tax jurisdictions to nominate up to seven people to serve on the Board of the Clay County Appraisal District for a term of office of two years beginning January 1, 2026;

AND WHEREAS, Bellview ISD desires to nominate a person or persons to said Board;

AND WHEREAS, said tax unit recognizes the importance of cost-effective operations of the Appraisal District,

NOW THEREFORE, we hereby nominate the following person or persons for a position on the Board of Directors of the Clay County Appraisal District.

Matthew Shoemaker

Approved on this the 9 day of October, 2025.

[Signature]
Presiding Officer of Tax Unit

[Signature]
Attest, Secretary of the Tax Unit

TAXING UNIT	2024 TAX BILLED	% LEVY	% LEVY x 1000, rounded	x 7 Seats # VOTES
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CLAY COUNTY	\$7,545,923.69	0.37269461	373	2,611
HENRIETTA CITY	\$1,282,372.33	0.06333661	63	441
BYERS CITY	\$83,679.77	0.00413296	4	28
PETROLIA CISD	\$2,059,163.04	0.10170245	102	714
BELLEVUE ISD	\$2,082,202.95	0.1028404	103	721
HENRIETTA ISD	\$5,551,997.17	0.2742142	274	1,918
MIDWAY ISD	\$1,641,596.66	0.08107877	81	567
TOTAL	\$20,246,935.61	100%		7,000